



MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY

BATHINDA-151001, PUNJAB (INDIA)

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and Under Section 2(f) of UGC)

Ph. No.: +91-87250-72333, Website: www.mrsptu.ac.in, E-mail id: coemrs@gmail.com

Form No. CoE/02

Application for Migration Certificate

(Fill in Capital letters)

1.	Name	
2.	Father's Name	
3.	Mother's Name	
4.	University Roll No.	
5.	Name of the College/Institute	
6.	Course/Branch & Batch	
7.	Last Examination of this University in which appeared/ pass/fail/absent/Cancelled/UMC.	Name of the last Examination: University: Year/Session: Roll No. Result:
8.	Has the candidate applied for re-evaluation in last examination.	
9.	Name of the University to which migration is sought.	
10.	a.) Payment Detail (If through Demand Draft)	Demand Draft No. Dated: (D.D. in favour of "The Registrar, Maharaja Ranjit Singh Punjab Technical University, Bathinda" payable at Bathinda).
	b.) If through Cash	University Receipt No. Dated:
11.	Mobile No.	
	Email Id	
12.	Mode of receiving the Certificate: (i) By hand. (ii) Full address of the candidate alongwith PIN code. If required by post (Postage Charges will be applicable).	

Date: _____

Signature of Candidate

This is to certify that the undersigned has no objection if the migration certificate is issued to Sh. _____ Roll No. _____ The semester wise detail is as follows:

Semester	Exam. Session in which Semester Passed	Obtained Marks	Total Marks	Remarks
First	May/Dec.			
Second	May/Dec.			
Third	May/Dec.			
Fourth	May/Dec.			
Fifth	May/Dec.			
Sixth	May/Dec.			
Seventh	May/Dec.			
Eight	May/Dec.			
Ninth	May/Dec.			
Tenth	May/Dec.			
	Total			

Signature
Principal of the College
(with stamp)

- Enclosures:** 1) Photocopies of all DMCs. (In case, DMCs has not been issued, attested copies of all result notifications by the Principal of concerned College/Institute.
2) ID Proof of the concerned student.



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APPLICATION FOR DUPLICATE MIGRATION CERTIFICATE

(For those candidates who lost their Original Migration Certificate)

For issue of duplicate Migration Certificate, please attach an affidavit duly attested by the 1st Class Magistrate (Judicial) on INR 50/- stamp paper stating there in:

“That the Migration Certificate earlier issued to me by the Maharaja Ranjit Singh Punjab Technical University has been lost and has not been used by me to seek admission anywhere.”

I myself will be responsible in case of any discrepancy.

Signature
Attested by 1st Class Magistrate (Judicial)
Seal of the Court

Signature of the Applicant
with date

NOTE: Please attach the original copy of FIR.

INSTRUCTIONS

1. All particulars required should be legibly and accurately filled by the candidate. This office will not be responsible for any delay in a case where the form is incomplete in any respects.
2. Nobody has the authority to apply or to draw the Migration Certificate of any other applicant.
3. Fee for the Migration Certificate:

(i) For those registered by University -	INR 1180/-(include GST @18%)
(ii) To cancel already issued migration certificate –	INR 500/-
(iii) To issue duplicate migration certificate –	INR 1180/-(include GST @18%)
4. The fee will be non-refundable in any case.
5. Migration Certificate will be issued only after declaration of the Regular, Re-appear & re-evaluation results of all the semesters for that student.
6. No migration certificate will be issued to those who will give in written form to not to appear in any examination of the University in future.
7. Migration certificate will be normally issued within 15 days of getting the prescribed form and fee.
8. For any correspondence with the university, Name, Father's Name, University Registration no., and the university Receipt No, with date of fee must be quoted.
9. In case applicant is unable to quote the mistake within 3 months of given letter, he/she has to apply again for the migration certificate with the required fees.
10. University postal charges will be charged extra INR 100/- (in Punjab), INR 200/- (outside Punjab) & INR 1500/- (outside India).